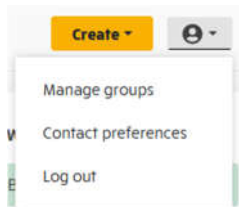


Please can you set your permissions via the following procedure?

1. Visit: <https://walks-manager.ramblers.org.uk>
2. Log in using your usual Ramblers account email address.
3. Click on the top right-hand corner where there is an image of a head, and a down arrow, ie. like this:



4. Choose "Contact Preferences".
5. For now, ignore the greyed out fields, instead scroll to the end of the page.
6. Give permission for your "display name" and "email address" to appear on walk listings. **Without this you will not be listed or be contactable as a walk leader for your walks.**

Permission

☒ I give permission for my **display name** to be displayed on walk and event pages.

☒ I give permission for my **email address** to be displayed on walk and event pages.

☐ I give permission for my **contact number** to be displayed on walk and event pages.

Please note: if you share your display name or phone number, this information will be visible on group walks you are leading which are listed on the Ramblers website and app, or on some group/area websites. If you choose to receive messages to your email via the contact form, your email address will not be publicly shown.

If you choose not to give permission, a group contact number and/or email will be used on group walks you are leading.

Save

- Email: cannot be harvested, since the user never sees the email address.
- Contact number: user sees the phone number, so harvesting is definitely a risk.

7. Hit Save
8. Scroll back up, and check your personal details are correct (at least those you have given permission to display).

Unfortunately it misleadingly says " To change your contact information, please log into ~~Assemble~~ and update your details there."

Instead, please ask Geoff to make any required change.

9. Please let your Walks Coordinator know that you've set your permissions, and what you have set them to?